

National Lutheran Campus Ministry, Inc. (NLCM, Inc.) Grant Application Process

On behalf of the NLCM, Inc. Board, let me thank you for your ministry in the name of Jesus. At its April 2014 meeting, the NLCM, Inc. Board made a significant policy change. To assist you with the physical property needs of your site, NLCM, Inc. will now make outright grants. We will no longer treat our “grants” as contingent loans. The application guidelines and process are outlined below. We welcome your feedback as we seek to meet your needs and the needs of others.

The Mission Purpose of NLCM Grants

1. Funds will only be granted in support of physical and real property needs, otherwise known as capital needs. Real property needs include such things as building construction, repairs to existing structures, and property purchases. We want to help you with projects that will sustain your ministry long-term. Funding is not for programmatic needs such as transportation, lectures, or supplies.
2. Funding may be for capital improvements, capital repairs and emergencies.
3. Funding is for needs that exceed the normal or annual maintenance budget. Funding is not intended for utilities, insurance, or mortgage payments.
4. Funding will be in partnership with local funding efforts, except in the case of emergency needs. NLCM Inc. will provide grants on a 1-to-1 matching basis, up to an approved amount, usually not exceeding \$50,000. Emergency grants may be made up to \$10,000.
5. Funding needs in excess of \$50,000 should be directed to the ELCA Mission Investment Fund (MIF) for consideration as a loan request. www.mif.elca.org

Grant Application Process

Campus ministry agencies apply electronically by way of a letter, not to exceed three pages, that includes the following:

1. Name of the Campus Ministry agency, and the name of the college or university served.
2. Contact information that includes the name of the primary contact person, his/her email, telephone numbers and mailing address. Alternate contacts are welcome. Please make it easy to be in contact. We want to know who will receive the funding and who will administer it.
3. A brief, current, history of your campus ministry agency.
4. A description of the project and an explanation of how NLCM can help to sustain your campus ministry.
5. The cost of your project and an explanation of your “due diligence.” For example, tell us how you have arrived at the cost and what steps you have taken to assure the best stewardship of your funding. Please seek a minimum of three bids for all proposed work.
6. A description of how the 50% local share will be raised.
7. Please attach pertinent digital photos.
8. Please include your Federal Employer Identification Number (EIN), or the EIN of your fiscal agent.
9. Grant application endorsement by your synod bishop, or the bishop’s designee.
10. Tell us how you will share the story of your project and ministry with other campus ministry agencies and potential donors.

Timeline

Regular applications will be considered by the NLCM Board at its quarterly meetings in April, June, October and December. Emergency funding requests will be considered immediately.

Where to Send Your Application

Send to Mark Burkhardt, Director of NLCM, Inc. at mark.burkhardt@elca.org

Amended 07/13/16